ODL Annual Report - Fiscal Year: 2007

☐ Finalized   ☐ Approved

Library: **VILLAGE PUBLIC LIBRARY**

Library Data and Demographics

☑ Section Finalized   Estimated Data? NO

Name:	VILLAGE PUBLIC LIBRARY
County:	OKLAHOMA Type: BR

Mail Address:	SAME AS ST. ADDRESS
Street Address:	10307 N PENN
City:	Village Zip: 73109- (Street) 73109- (Mail)
Phone:	405-755-0710 Fax: 405-606-3502
Toll Free - 800#:	
Director's Email:	ldent@metrolibrary.org
Library's Web Page:	www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	48,985	12,379	61,364
County:	514,361	176,905	691,266

County Service Area: 718 Square Miles   Do you serve all in county w/o charge? YES

If NO, Describe:

Director/Librarian:	Lavetta Dent
Person Completing:	Stuart Williamson, Researcher

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE	14.95	MLS FTE	3	Librarian FTE:	0	Other FTE:	11.95

Library Data and Demographics(2)

Square Footage For Library: 14044   Do you have meeting rooms?   YES

Housed in a building owned or maintained by local government or the system?:   Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?   N

Total amount spent of building maintenance and/or rent: $26,924.00

Building maintenance and/or rent paid by: SYSTEM

  -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: USH-5 Earnest Istook

Oklahoma House District: H-83 Fred Morgan

Oklahoma Senate District: S-40 Cliff Branan

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	43,758	41,133	10,589	14,998
Juvenile:	26,164	24,333	3,296	5,960
Total Bound:	**69,922**	**65,466**	**13,885**	**20,958**
Unbound Current Serial Subscriptions (Non Electronic)	184.00	183.00	4.00	4.00
Total Printed Materials:	**70,106.00**	**65,649**	**13,889**	**20,962**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	3,723.00	3,723.00	927.00	1,039.00
Video Materials:	3,688.00	3,688.00	754.00	1,549.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	67.00	67.00	23.00	27.00
Total Electronic Materials:	**67.00**	**67**	**23**	**27**

Database Detail:	
- Paid by your Library	67
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

Main/HQ

Hours open per week:	65.00
Hours after 5pm M-F:	17.00
Hours Sat, Sun:	8.00
Days Closed for Holidays:	10.00

Total Annual Hours: 3,380.00

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week   65.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Reference/Circulation

☑ Section Finalized   Estimated Data?   NO

Annual Circulation Transactions

Adult   Juvenile: **Total:**

355,456   164,678   520,134

Annual Circulation Transactions Per Capita: 8.48

Borrowers

☑ Section Finalized   Estimated Data?   NO

Number Of Registered Borrowers
Adult: Juvenile: **Total:**

25,403   10,162   35,565

Number of Family Cards: 0

Re-Register?   YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☑ Section Finalized   Estimated Data? NO

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	10	2523
Other programs for children 7/06 - 6/07		224	1506
Programs given for adults 7/06 - 6/07		658	4147
Summer Teens 6/06 - 8/06	Note: Last Years Program	8	336
Programs given for teens 7/06 - 6/07		43	279
Total Programs:		**943**	**8791**
Program Attendance Per Capita:			0.14

Continuing Education/Internet Use   ☑ Section Finalized   Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
22	0	38

Electronic Service and Internet Use

Does your library provide electronic services?   YES

(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?   YES

Number of users annually   50941

Number of Headquarter/Main Internet Stations?   Total

Public 15   Staff: 9   Shared 0   24

Internet access is via: DEDICATED

Internet have WIFI?:   YES

Type of connection: 100 MBPS

Does your library use an internet filter   Y

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

Salaries and Benefits   ☑ Section Finalized   Estimated Data?   NO

Salaries

Beginning Librarian's Annual Salary:	$34,424
Director's Current Annual Salary:	$36,109
Director's Hours Per Week:	40
Salary @ On 5.15 per hour:	$10,712

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$0	Department Head	$55,619
Information Technology Director:	$0	Selector:	$0

Board/Staff Data   ☑ Section Finalized

Months The Board Meets

☑ Jan ☑ Feb ☑ Mar ☑ Apr ☑ May ☑ Jun

☑ Jul ☑ Aug ☑ Sep ☑ Oct ☑ Nov ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY
Number of Board Members:	0
Number of Staff Members:	21

Equipment

☑ Section Finalized

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	NO	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public:	23
Staff:	9
Shared:	0

Automated Public Access Catalog?   YES

Number of OPACs only: 4

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?	YES	Local Literacy Program?	NO

Friends Contact Name and Address:
Bruce Stone
10209 Sunrise Blvd
The Village, OK 73120
405-752-0281

Literacy Contact Name _Phone

Written statement of purpose?   YES   2007   Year last reviewed